

Resolution 2005-5. Amending the Class Attendance Policy

The Faculty Council resolves:

The policy on Class Attendance (found in the 2004-05 *Undergraduate Bulletin* at page 298) is amended as follows:

“The following legislation by the Faculty Council gives each instructor the authority to prescribe attendance regulations for his or her classes: ‘Regular class attendance is a student obligation, and a student is responsible for all the work, including tests and written work, of all class meetings. No right or privilege exists that permits a student to be absent from any given number of class meetings.’ If a student misses three consecutive class meetings, or misses more classes than the instructor deems advisable, the instructor may report the facts to the student’s academic dean. However, only instructors excuse absences from class for valid reasons (illness, family emergency, etc.). A student should present his or her explanation for any absences to the instructor in advance if the reason for the absence can be foreseen or at the next meeting if the reason for the absence cannot be foreseen. The faculty are encouraged to make reasonable accommodations for students requesting to miss class due to the observance of religious holidays.

A student may appeal an instructor’s denial of a request that an absence be excused if the request to be excused from class and the reasons for the request are presented to the instructor in writing at least two weeks in advance of the date of the absence. The appeal is to be made to the instructor’s immediate academic supervisor.

Students who are members of regularly organized and authorized University activities and who may be out of town taking part in some scheduled event are to be excused during the approved period of absence. Notification of such an absence must be sent by the responsible University official to the instructor before the date(s) of the scheduled absence.

~~The University calendar does not recognize religious holidays. The faculty are encouraged to make reasonable accommodations for students requests to miss class due to observance of religious holidays.~~