

Resolution 2009-2. On Revising the Regulations Concerning Withdrawal and Course Drops

The Faculty Council resolves:

Section 1. The first two paragraphs of the section on Other Grades and Notations of the Academic Procedures (page 383, 2008-09 Undergraduate Bulletin), are revised as follows:

Other Grades and Notations

A grade of PS (pass) indicates a passing grade in a course taken pass/fail. The rules governing the use of pass/fail are presented later in this section.

A notation of W (withdrawn ~~passing~~) is entered in the grade column of students' academic transcripts if they are permitted by their school to drop a course after the eighth week of classes or proportional equivalent for summer terms and other non-standard enrollment periods. ~~This notation is automatically entered unless the student's academic dean specifies otherwise. The symbol W is not employed in Summer School.~~

Section 2. The subsections on Academic Withdrawal and Retroactive Withdrawal of the Academic Procedures (pages 387-388, 2008-09 Undergraduate Bulletin), are revised as follows:

Academic Withdrawal from all Courses.

If a student decides to withdraw for reasons other than illness from all courses, or if a medical withdrawal cannot be authorized, the student must contact the dean's office of the school in which he or she is enrolled. An official withdrawal involves the completion of an application for withdrawal form.

The student must obtain clearance signatures from course instructors and certain University offices, as determined by the dean's office, before the form is submitted. In determining an undergraduate student's eligibility for readmission the following conditions apply:

Students who officially withdraw from the University are ~~awarded~~ assigned a semester in residence if their withdrawal is initiated before the end of classes during a fall or spring semester and if it is accompanied by the recording of five ~~six~~ or more academic hours of F grades for that semester's work. This means that the F grades will be computed in the semester and cumulative GPA.

Withdrawal from a summer session is not counted as a semester in residence. Failing grades are recorded, however, if the student is reported as below passing in five or more academic hours ~~more than one academic course~~. Students enrolled as summer

session visitors must withdraw through the Office of the Director of the Summer School.

If a student completes an official withdrawal from a fall or spring semester, tuition and fees will be prorated over a period of nine weeks at a rate of one-tenth of the semester's bill, after deducting an administrative charge. The last date for credit on a student's financial account for withdrawal is nine weeks after registration. If a student completes official withdrawal from a summer session, tuition and fees will be prorated ~~over a period of three weeks at a rate of one-fourth of the summer session's bill~~, after deducting an administrative charge.

If students withdraw from the University during a semester and they receive financial aid funds prior to the date of withdrawal, they may be expected to repay a portion of the funds to the aid program(s). The repayment will be calculated by the Office of Scholarships and Student Aid when the student is cleared by that office at the time of withdrawal.

Retroactive Withdrawal

Students may request a retroactive withdrawal from a semester or summer session on the basis of extraordinary circumstances. Such requests must be made in writing to the appeals committee of the administrative board of the college or school having jurisdiction over the student during the semester or summer session in question. The decision of that appeals committee is final. If the retroactive withdrawal is approved, the date when this action is effective is always the last day of classes in the term or session. No refunds are ever provided when a retroactive withdrawal from a semester or summer session is approved.

Section 3. This resolution becomes effective on August 15, 2010.

Presented by the Committee on Educational Policy.

Comment: The effect of this resolution is:

1. To change the definition of "W" grade from Withdrawn passing to Withdrawn.
2. To allow a "W" grade to be awarded during all terms, semesters, and sessions, including summer sessions.
3. To reduce the number of hours passing from 6 to 5 when the following condition occurs: Students who officially withdraw from the University are assigned a semester in residence if their withdrawal is initiated before the end of classes during a fall or spring semester and if it is accompanied by the recording of five (currently six) or more academic hours of F grades for that semester's work. This means that the F grades will be computed in the semester and cumulative GPA.